

# FIRE PROTECTION SYSTEM LICENSING PROGRAMS



**IMPORTANT CHANGES**  
SEE BELOW FOR DETAILS ON ADMINISTRATIVE RULE CHANGES

## QUICK LINKS

- [Iowa License Management System-online application system](#)
- [Criminal Conviction Eligibility for Licensing Programs](#)
- [License Management System Help Topics](#)
- [License Lookup - Search Contractors or Technicians](#)
- [Backflow Prevention Assembly Tester Registration](#)
- [Fire Extinguishing System Contractors and Alarm Systems Advisory Board](#)
- [Iowa Division of Labor - Contractor Registration](#)

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## **IOWA 661 ADMINISTRATIVE RULES CHAPTER 275 & 276**

### **CHANGES ADOPTED AND FILED FEBRUARY 17, 2021**

**(EFFECTIVE: APRIL 1, 2021)**

The state of Iowa requires licensing for all fire extinguishing systems as defined in [Iowa Code 100C](#) and [Iowa Code 100D](#) and [Administrative Rules Chapter 275](#) and [Administrative Rules Chapter 276](#). A company installing and/or testing such systems and their employees must be licensed as fire protection system contractors and technicians.

## **LICENSING PROGRAM REQUIREMENT**

### **HIGHLIGHTS:**

- All contractors who intend to work in Iowa are required to obtain a contractor license.
- Contractors must list at least one responsible managing employee (RME) and provide a copy of their current qualifying certification as specified in the matrix below.
- Contractors shall obtain and maintain current registration (or obtain a written exemption) as a "construction contractor" with the Labor Services Division in compliance with [Iowa Code chapter 91C](#) and [Iowa Administrative Code 875-Chapter 150](#). Information regarding this program may be found by clicking on the Iowa Division of Labor - Contractor Registration Quick Link above.
- Contractors must provide a copy of the most current certificate of liability insurance on the ACORD form. The ACORD form must show coverage amounts of \$1M per occurrence, \$1M property damage, and \$500K per person.
- All technicians who intend to work in Iowa are required to obtain a technician license under a licensed contractor. They must provide a copy of their current qualifying certifications as specified in the matrix below.
- All technician trainees who intend to work in Iowa are required to obtain a technician trainee license under a licensed contractor and be supervised 100% of the time on the job site by a licensed responsible managing employee or licensed technician licensed under the scope of work authorized by the license. *There must be one licensed RME or technician for every 3 technician trainees or apprentices.*

**[Home Base Iowa Act - Connecting Veterans to Careers and Resources](#)**

The state of Iowa does not regulate portable fire extinguisher inspections or testing. Please check with the local jurisdictions regarding any requirements.

Backflow Prevention Assembly Tester Registration is the responsibility of the Iowa Department of Public Health - Bureau of Environmental Health Services. Information on their program may be found online at <http://idph.iowa.gov/Environmental-Health-Services/Backflow-Prevention-Assembly-Tester-Registration>

### **Fee Structure for Contractor License**

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## Fee Structure for Technician Trainee License

## Application Forms

## Responsible Managing Employee Qualifying Certification Matrix

## Technician Qualifying Certification Matrix

Payments can be made online by debit/credit card or eCheck/ACH or by mailing a check or money order payable to the *Iowa State Fire Marshal Division* and mailed to Iowa State Fire Marshal Division, Attention: SFM Licensing Administration, 215 E 7th Street, Des Moines, IA 50319.

### Certification Program Links:

- [Iowa Professional Licensing Bureau: Professional Engineer](#)
- [National Institute for Certification in Engineering Technologies \(NICET\) Water-Based Layout; Inspection/Testing of Water-Based Systems; Special Hazard Systems certification programs](#)
- [National Inspection Testing Certification \(NITC\) STAR Fire Sprinklerfitting Mastery certification program](#)
- [International Code Council \(ICC\)/National Association of Fire Equipment Distributors \(NAFED\) certification programs](#)
- [Fire Protection Certification LTD \(FPC\) certification programs](#)



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